



## Table Booking Request at Sunnycrest Mall

Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Description – *Please describe what you are planning to do/sell/offer:*

\_\_\_\_\_

Requested date(s): \_\_\_\_\_

Requested time(s): \_\_\_\_\_

Total day(s): \_\_\_\_\_

Fees for table rentals/spaces are **NON-REFUNDABLE**:

Non-profit organization: \$15 per table/per day X \_\_\_\_\_ days = \$\_\_\_\_\_ + GST

For profit organization: \$70 per table/per day X \_\_\_\_\_ days = \$\_\_\_\_\_ + GST

\*\*\* Please make cheque payable to: **Sunnycrest Management Ltd.**

Payment must be received by Mall Management, 5 days before the scheduled date, otherwise your request may be forfeited to the next organization in line.

Should you cancel your booking, the fee is **non-refundable**.

A confirmation of your request will be sent to you once payment has been received.

Office Use:	
Payment received on:	
Amount received:	
Proposed location:	
Confirmation by:	